Requirements for Formatting Manuscripts

1. A manuscript of the journal article should be submitted to the editorial office in printed form containing signatures of all the authors on the last page, as well as its electronic version (on electronic media or via e-mail).

2. The article should contain UDC. The author should provide: the surname, first name and patronymic of the author; the full name of the organization where he or she works and its postal address; the title of the article in Ukrainian, Russian and English, and the key words.

3. Each article should have a bibliographic list in alphabetical order (prepared in accordance with the current requirements), and a review of literature over the past five years. Figures, tables and captions should be able to stand alone from the rest of the article in separate files.

4. The overall volume of an article including graphic materials should not exceed 25 pages of the A4 paper size. On one page, there can be no more than 30 lines and up to 60 characters (including punctuation marks and spaces between words) in each line. The font size of the material prepared on the computer – 14; line spacing – 2.0. Dimensions of margins, mm: margin-left – 30, margin-right – 10, margin-top – 20, margin-bottom – 25.

Words should be separated by only one space. A hard space is inserted between the value and the unit of measure (Ctrl + Shift + spacebar).

5. The text should be prepared in Times New Roman font in Microsoft Word. A graphic material (black and white) should be submitted (separately) in EPS, TIFF or JPG files with the density of 300-600 dpi. Formulas should be presented using the equation editor.

6. Computer layout images should be submitted provided that the following criteria are met:
   - raster graphics: black and white images – *.tif or *.psd (Adobe Photoshop) – *.tif, *.psd format, resolution 300 dpi. The CMYK color model, black in one color channel. Figures in Microsoft Word should not be submitted to the editorial office!
   - Vector graphics: *.ai, *.eps (Adobe Illustrator) or *.cdr (CorelDraw) files. The fonts used should be submitted separately or converted into curves. Do not add raster graphics to vector graphics.

7. Articles that are the results of work performed at organizations should be submitted with an accompanying document from such organizations.

8. Along with an article, a document containing information on the possibility of open access publication of materials, as well as the authors’ consent to distribute them through the Internet (copyright transfer agreement) should be submitted to the editorial office.

9. On a separate sheet, the following should be added to the author's original article: the surname, first name, and patronymic of the author (in full), organization name, academic degree,
rank, mobile, office and home phone numbers, office and home address, e-mail, and the author’s ORCID.

10. A shortened form of words, phrases, names, terms, except those generally accepted, is allowed only after the first reference to them in the text.

11. The content of research articles should be structured as follows:
– annotation – summary information about the article (up to 1000 characters in Ukrainian and at least 1800 characters in English);
– introduction – formulating a scientific problem, its relevance, links to state scientific and action-oriented programs, and the importance of problem solving;
– key research insights and publications – an analytical review of the recent study insights and publications regarding a particular problem, identifying previously unresolved issues;
– developing a purpose statement of the article – a description of the main idea of the publication, how it differs from other approaches, how it complements and deepens already known approaches, what new facts and patterns are highlighted in it;
– presenting the main content of the study – the main part of the article in which the author highlights the main principles of the study, the program and methodology of the experiment, results obtained and their substantiation, patterns revealed, analysis of the study results, and personal contribution;
– conclusions – key outcomes, recommendations, the importance for theory and practice, prospects for further research;
– a reference list – a list of literary sources to which a reference is made in the text of the article; the author and the title of the work should be indicated, the place of publication (for the book – the city and the publishing house, for the article – the name of the collection or journal, its number or issue), the publication date, the number of pages in the book or pages on which the article is placed; in references to copyright, certificates and patents, their class (IPC) and the date of their publication (no more than 20 sources) should be indicated.

12. Materials that do not meet said requirements should not be considered by the editorial staff.

13. To reduce the cost of journal publishing, no author’s remuneration is paid.

14. Materials submitted to the editorial office are not returned to the authors.

The opinions expressed in the article do not necessarily represent the views of the editorial board.

Authors should be solely responsible for the accuracy of facts, data, citations, bibliographic references, writing of geographical names, given names, geological terms, etc.
Decisions on the publication of an article in the journal should be based on an independent examination organized by the editorial staff of the journal. Articles that do not meet the requirements are not considered. The date of submission is considered the date of re-receipt of the article prepared in accordance with the aforesaid requirements. For more information, please contact the editorial office at (044) 206-35-18, (044) 206-35-20, by email mru@ukrdgri.gov.ua, press.ukrdgri@gmail.com or on the website of the journal at http://mrueoe.ukrdgri.gov.ua.

To further increase the impact factor of a scholarly journal and its contributors, it is worth paying attention to the following:

1. The only source of information regarding the content of the article for foreign specialists should be an annotation in English. Therefore, its volume may be larger than that of the annotation in Ukrainian (Russian), since it is most often that the full text of the article is published in the Ukrainian language. The annotation in English along with the title of the article, initials and surnames of all authors should contain at least 1800 characters and no more than five keywords.

   The requirements for preparing annotations in English: informative value (without general words); the content (highlighting the main content of the article and research results); the use of terminology specific to foreign designated texts; consistent terminology within the annotation; no repetition of the information contained in the title of the article.

   The names of articles’ authors should be given according to one of the approved international transliteration systems (from the Ukrainian language – in accordance with Cabinet of Ministers of Ukraine Resolution No. 55 “On Transliteration of the Ukrainian Alphabet into the Latin Alphabet”, dated January 27, 2010, from the Russian language – according to the “Library System of the US Congress”). Specifying a surname in different transliteration systems leads to the creation of different profiles (identifiers) of a single author in the database.

   It is very important for the author to create a full profile and his or her correct place of work and ORCID ID’s for authors. The author's publication data is used to obtain complete information on scientific activities of organizations and the country as a whole. Using the name of the organization in English in the official article, without abbreviations, will prevent the loss of articles in the system of analysis of organizations and authors. It is desirable that the government agency should be included in the name of the organization for reference.

2. SCOPUS analytical system requires reference lists in the Latin alphabet. The possibilities of SCOPUS make it possible to conduct the following studies: “by reference” data, to estimate the value of importance of recognition of works of specific authors, the scholarly status of journals,
organizations and countries in general, to determine the relevance of research areas and problems. An article containing a reference list demonstrates authors’ professional horizons and the level of quality of research evidence.

A correct description of the sources that authors are referred to is a guarantee that the cited publication should be taken into account during the process of evaluating the scientific activities of its authors, and hence the organization, region, and the country. The journal’s scholarly status, credibility, etc. is determined by the frequency with which the journal’s articles are cited in scientific publications. Therefore, the most important components in the bibliographic references are the names of authors and the titles of journals. The description of the article should contain the names of all authors, without reducing the number of authors.

The structure of the bibliographic description for articles in the Ukrainian and Russian language in journals, collections, conference materials should be the following:

- authors (transliteration),
- translation into English the title of the article,
- source name (transliteration),
- source data, in brackets – in the original language.

References for SCOPUS and other foreign databases should be given in a separate block of references in full by repeating the list of references to the Ukrainian or Russian-language part, regardless of whether it contains foreign sources or not. If the list has a reference to foreign publications, they should be repeated in full in the list created in the Latin alphabet.

The most accurate identification of articles from electronic journals can be obtained if one uses a Digital Object Identifier (DOI). If the article has a DOI, it will be correctly and definitely cited.

The Editorial Board of the *Mineral Resources of Ukraine* journal has provided each article with the DOI since 2018.

**Bibliographic Reference Formatting Example**

**REFERENCES**


REFERENCES


